

**St Leonards & St Ives Parish Council**  
The Parish Office  
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22<sup>nd</sup> October 2024

**To: All Members of the Parish Council**

**Dear Councillor**

**MEETING OF THE PARISH COUNCIL**

You are hereby summoned to attend the Meeting of the Parish Council to be held in the Russell Room, Village Hall on **Wednesday 30<sup>th</sup> October 2024** at **7.00 pm**, to transact the business as listed on the agenda below: -

**Mr Jonathan Ross, Clerk to Council**

**Meetings may be recorded to facilitate the compilation of the Minutes only**

**AGENDA**

**All Members are respectfully reminded that it is their responsibility to check their Register of Interest forms to ensure that any changes are reflected. Their current forms are available online.**

**Public Open Forum immediately after the above items for 5-10 minutes** - The public may submit and are encouraged to send any comments on the matters listed on this agenda below by email to [clerk@stleonardsparishcouncil.gov.uk](mailto:clerk@stleonardsparishcouncil.gov.uk) in addition to joining the meeting these will then be circulated to Members. Comments need to be received by 9am on the day prior to the meeting for consideration. Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.

- 1. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.  
(Members are respectfully reminded that standing order 13(b) requires a Member with a disclosable interest in an item to withdraw from a meeting for that item.)
- 2. Apologies:** To receive Apologies for absence.
- 3. Minutes of the Parish Council Meeting held on 25<sup>th</sup> September 2024** - To approve and adopt the minutes of this meeting. To be signed by the Chair as soon as possible after the meeting.
- 4. Matters Arising:**
- 5. Correspondence:**

6. **Clerks Report:**
  - 6.1. **Update on the Introduction of a 20mph Speed Limit on Victory Oak and part of Sandy Lane near the School.** Clerk to update members on the progress of this project.
  - 6.2. **Current CIL Funded Projects.** Update on progress.
  - 6.3. **Future CIL Funded Projects.** Update on progress.
7. **Finance:**
  - 7.1. **To review and approve the schedule of payments for September 2024.**
  - 7.2. **To review and approve the bank reconciliation for September 2024.**
  - 7.3. **To note the Monthly Budget update and Nominal Ledger Report.**
  - 7.4. **Budget Process and Setting the Precept for 2025/2026.** The Clerk to brief members on the budget proposal and precept for 2025/2026.
  - 7.5. **Internal Audit. Members to receive the internal audit and consider recommendations.** An internal audit was carried out on 15<sup>th</sup> October 2024 by Fair Account. The Clerk to present the report to members. Its recommendations are to be considered and noted.
  - 7.6. **Review the Effectiveness of the Internal Audit.** Members to consider the report and if minded resolving that the system of Internal Audit is effective and meets the standards required under the current Account and Audit Regulations.
  - 7.7. **Updated Risk Management Assessment.** The Clerk has updated the Risk Management Assessment to incorporate comments made in the Internal Audit Report. Members to note receipt of the Risk Management Assessment.
8. **Grants to Outside Bodies – to Award Grant Payments to the Following in 2024/2025:**
  - 8.1. **Diverse Abilities.** To consider a grant to Diverse Abilities.
  - 8.2. **Age UK.** To consider a grant to Age UK.
9. **Grants to Outside Bodies – to Make Budgetary Provision in 2025/2026:**
  - 9.1. **Diverse Abilities.** To consider budgetary provision for 2025/2026.
  - 9.2. **Age UK.** To consider budgetary provision for 2025/2026.
10. **Planning Committee Minutes.** To approve and adopt the minutes of the following Planning Meeting: 19<sup>th</sup> September 2024.
11. **Dorset Council** – Report from appointed Dorset Council Member circulated prior to the meeting.
12. **Parish Councillors' Reports:**
13. **Horton Road Safety:** A standing agenda item to receive updates.
14. **Broadband Improvements.** A standing agenda item to receive updates.
15. **Neighbourhood Plan.** A standing agenda item to receive updates.
16. **Exchange of Information:** Next meeting date is 27<sup>th</sup> November 2024.