

St Leonards & St Ives Parish Council
The Parish Office
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18th September 2024

To: All Members of the Parish Council

Dear Councillor

MEETING OF THE PARISH COUNCIL

You are hereby summoned to attend the Meeting of the Parish Council to be held in the Russell Room, Village Hall on **Wednesday 25th September 2024** at **7.00 pm**, to transact the business as listed on the agenda below: -

Mr Jonathan Ross, Clerk to Council

Meetings may be recorded to facilitate the compilation of the Minutes only

AGENDA

All Members are respectfully reminded that it is their responsibility to check their Register of Interest forms to ensure that any changes are reflected. Their current forms are available online.

Public Open Forum immediately after the above items for 5-10 minutes - The public may submit and are encouraged to send any comments on the matters listed on this agenda below by email to clerk@stleonardsparishcouncil.gov.uk in addition to joining the meeting these will then be circulated to Members. Comments need to be received by 9am on the day prior to the meeting for consideration. Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.

- 1. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
(Members are respectfully reminded that standing order 13(b) requires a Member with a disclosable interest in an item to withdraw from a meeting for that item.)
- 2. Apologies:** To receive Apologies for absence.
- 3. Minutes of the Annual Parish Council Meeting held on 28th August 2024 -** To approve and adopt the minutes of this meeting. To be signed by the Chair as soon as possible after the meeting.
- 4. Matters Arising:**
- 5. Correspondence:**

6. Clerks Report:

- 6.1. **Update on the Introduction of a 20mph Speed Limit on Victory Oak and part of Sandy Lane near the School.** Clerk to update members on the progress of this project.
- 6.2. **Update on TROs.** Clerk to update members on recently requested TROs.
- 6.3. **Current CIL Funded Projects.** Update on progress.
- 6.4. **Future CIL Funded Projects.** Update on progress.
- 6.5. **To approve a quote for works to Facilitate the Installation of the Orchard.** Clerk to brief members on a quote received to install security bollards at the entrance to Braeside Glade.

7. Finance:

- 7.1. **To review and approve the schedule of payments for August 2024.**
- 7.2. **To review and approve the bank reconciliation for August 2024.**
- 7.3. **To note the Monthly Budget update and Nominal Ledger Report.**
- 7.4. **Periodic Review of Finances.** Members to note that Cllr S Marshall carried out a periodic review of the bank reconciliation. She has verified that the bank reconciliation figures correspond with the actual finances held in the bank.
- 7.5. **Renewal of Cyber Insurance.** To receive and approve the annual cyber insurance renewal.
- 7.6. **Budget Process and Setting the Precept for 2025/2026.** The Clerk to brief members on the budget setting process and setting the precept for 2025/2026.
- 7.7. **External Audit.** To receive the conclusion of the external audit report from the external auditors, BDO LLP for the year 2023/2024. Members to resolve to accept the report and to note there were no significant findings or matters arising.

8. Grants to Outside Bodies – to Award Grant Payments to the Following in 2024/2025: These amounts are already in this year's budget.

- 8.1. **Greyfriars Community Centre.** To approve the award of £1000.
- 8.2. **Ringwood and New Forest Citizens Advice.** To approve the award of £1500.
- 8.3. **East Dorset and Purbeck Citizens Advice.** To approve the award of £1500.
- 8.4. **St Ives Club.** To approve the award of £250 for the remembrance lunch.
- 8.5. **RBL Poppy Appeal and Wreaths.** To award £200 and to receive two wreaths.
- 8.6. **Ringwood Food Bank.** To award £1000.
- 8.7. **New Grants.** The Clerk to brief members on possible new grants to local charities.

9. Grants to Outside Bodies – to Make Budgetary Provision in 2025/2026:

- 9.1. **Grant for the Village Hall Management Committee.** Members to receive the request for a grant of £11,500 from the VHMC and to make budgetary provision in the 2025/2026 budget for £11,500.
- 9.2. **Other Grants: To make budgetary provision in 2025/2026 for the following grants:**
 - 9.2.1. **Greyfriars Community Centre.** To budget £1000.
 - 9.2.2. **Ringwood and New Forest Citizens Advice.** To budget £1500.
 - 9.2.3. **East Dorset and Purbeck Citizens Advice.** To budget £1500.
 - 9.2.4. **St Ives Club Remembrance Service.** To budget £250.
 - 9.2.5. **RBL Poppy Appeal and Wreaths.** To budget £200. This includes receipt of two wreaths to be laid at remembrancetide.
 - 9.2.6. **Ringwood Food Bank.** To budget £1000.

9.2.7. New Grants. To allow a budget amount for new grants.

10.Planning Committee Minutes. To approve and adopt the minutes of the following Planning Meetings: 29th August 2024.

11.Dorset Council – Report from appointed Dorset Council Member circulated prior to the meeting.

12.Parish Councillors’ Reports:

13.Horton Road Safety: A standing agenda item to receive updates when available.

14.Broadband Improvements. A standing agenda item to receive updates when available.

15.Planning for the Future of St Leonards and St Ives Parish. Members to discuss potential future long-term projects that can be undertaken by the Parish Council to improve parish facilities.

16.Neighbourhood Plan. Cllr N Reeder to present a scoping report on a Neighbourhood Plan.

17.Exchange of Information: Next meeting date is 30th October 2024.