St Leonards & St Ives Parish Council
The Parish Office
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21st August 2024   **To: All Members of the Parish Council**

Dear Councillor

MEETING OF THE PARISH COUNCIL
You are hereby summoned to attend the Meeting of the Parish Council to be held in the Russell Room, Village Hall on **Wednesday 28th August 2024** at **7.00 pm,** to transact the business as listed on the agenda below: -

Mr Jonathan Ross, Clerk to Council

Meetings may be recorded to facilitate the compilation of the Minutes only

AGENDA
All Members are respectfully reminded that it is their responsibility to check their Register of Interest forms to ensure that any changes are reflected. Their current forms are available online.

Public Open Forum immediately after the above items for 5-10 minutes - The public may submit and are encouraged to send any comments on the matters listed on this agenda below by email to clerk@stleonardsparishcouncil.gov.uk in addition to joining the meeting these will then be circulated to Members.   Comments need to be received by 9am on the day prior to the meeting for consideration.   Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.

1. **Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
    (Members are respectfully reminded that standing order 13(b) requires a Member with a disclosable interest in an item to withdraw from a meeting for that item.)

2. **Apologies:** To receive Apologies for absence.

3. **Minutes of the Annual Parish Council Meeting held on 31st July 2024 -** To approve and adopt the minutes of this meeting. To be signed by the Chair as soon as possible after the meeting.

4. **Matters Arising:**
    4.1. Request for a Grant from the Computer Café. The Computer Café have requested a grant to assist with the installation of a new internet connection. Members have requested further information to allow the grant to be determined.

4.2. Speed Restriction in Village Hall Car Park. Clerk to update members on progress.

4.3. Ditch Clearance Works in Braeside Glade. Clerk to update members on progress.

5. **Correspondence:**

6. **Clerks Report:**

   6.1. Current CIL Funded Projects. The Clerk will update members on the current projects.

   6.2. Future CIL Funded Projects. The Chair of the CIL Projects working group to brief members on their recommendations for future projects.

   6.3. Request to mark out two new disabled parking bays closer to the parish office. Clerk will brief members on this request.

   6.4. Proposed changes to the electrical distribution board. Clerk to brief members on proposed changes to the electrical distribution board.

   6.5. Proposed Tree Works. Clerk to brief members on future planned tree works.

   6.6. Risk Management Assessment. The Clerk will brief members on the recently updated Risk Management Assessment.

7. **Finance:**

   7.1. To review and approve the schedule of payments for July 2024.

   7.2. To review and approve the bank reconciliation for July 2024.

   7.3. To note the Monthly Budget update and Nominal Ledger Report.

8. **Planning Committee Minutes.** To approve and adopt the minutes of the following Planning Meetings: 16th May 2024, 27th June 2024 and 18th July 2024.

9. **Dorset Council** – Report from appointed Dorset Council Member circulated prior to the meeting.

10. **Parish Councillors' Reports:**

11. **Horton Road Safety:** A standing agenda item to receive updates when available.

12. **Broadband Improvements.** A standing agenda item to receive updates when available.

13. **Exchange of Information:** Next meeting date is 25th September 2024.