

St Leonards & St Ives Parish Council

The Parish Office

Village Hall, Braeside Road,

St Leonards, Ringwood, Hants, BH24 2PJ

Clerk to the Council: Mr Jonathan Ross

Telephone: 01425 482727 email: office@stleonardspc.org.ukwww.stleonardspc.org.uk22nd November 2023**To: All Members of the Parish Council****Dear Councillor****MEETING OF THE PARISH COUNCIL**

You are hereby summoned to attend the Meeting of the Parish Council to be held in the Russell Room, Village Hall on **Wednesday 29th November 2023 at 7.00 pm**, to transact the business as listed on the agenda below: -

*Jonathan Ross***Mr Jonathan Ross, Clerk to Council**

Meetings may be recorded to facilitate the compilation of the Minutes only

AGENDA

All Members are respectfully reminded that it is their responsibility to check their Register of Interest forms to ensure that any changes are reflected. Their current forms are available online.

Public Open Forum immediately after the above items for 5-10 minutes - The public may submit and are encouraged to send any comments on the matters listed on this agenda below by email to clerk@stleonardspc.org.uk in addition to joining the meeting these will then be circulated to Members. Members of the Public must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.

1. **Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
(Members are respectfully reminded that standing order 13(b) requires a Member with a disclosable interest in an item to withdraw from a meeting for that item.)
2. **Apologies:** To receive Apologies for absence.
3. **Minutes of the Parish Council Meeting held on 25th October 2023** - To approve and adopt the minutes of this meeting. To be signed by the Chair as soon as possible after the meeting.
4. **Matters Arising:**
5. **Correspondence:**
6. **Clerks Report:**
 - 6.1. **Lease Update.** Clerk to update members on a lease that expires in 2026.

- 6.2. Road Survey Results.** The Clerk to brief members on the results of the recent surveys undertaken on Sandy Lane and Victory Oak. Members to discuss whether a request for a 20mph limit in these areas is to be submitted to Dorset Council.
- 6.3. Property and Land Flooding.** The Clerk to brief members on the recent flooding of a property and land near to Braeside Glade.
- 7. Amenities.** A new oak tree has been planted on Braeside Park.
- 8. Finance:**
- 8.1.** To review and approve the schedule of payments for October 2023.
- 8.2.** To review and approve the bank reconciliation for October 2023.
- 8.3. To note the updated annual budget report.** The Clerk will update members on the annual budget and highlight any areas of risk.
- 8.4. To note the Local Government Services, Pay Agreement 2023.** The Parish Council have been made aware of the Local Government Pay Agreement for 2023. The award is backdated to 1st April 2023. The Clerk and Assistant Clerk's salary has been updated accordingly.
- 8.5. To note the Periodic Review of Finances.** Members to note that Cllr S Marshall carried out a periodic review of the bank reconciliation. She has verified that the bank reconciliation figures correspond with the actual finances held in the bank.
- 9. Precept for 2023/2024.** An updated discussion document for setting the precept for 2024/2025 has been circulated to members. Clerk will brief members on its details.
- 10. Citizens Advice Update.** Clerk to brief members on updates received from Ringwood and New Forest Citizens Advice and East Dorset and Purbeck Citizens Advice.
- 11. Ringwood Foodbank.** Clerk to brief members on an update from the Ringwood Foodbank.
- 12. Clerks Committee.** The Clerks Committee sat recently to discuss the approval of the Assistant Clerk's probationary period. Clerk to brief members on the recommendations from that committee and members, if minded, to accept those recommendations.
- 13. St Leonards and St Ives Local Plan.** The Chair to brief members on a proposal to create a local plan.
- 14. Future CIL Funded Projects.** Cllr JB Parker to brief members on recommendations made by the CIL Funded Projects Working Group and feedback received from members. Members, if minded, to determine which projects should be actioned first.
- 15. Award of Grants to Outside Bodies:** To consider the award of £2100 to a youth organisation from the 2023/2024 grant allocation. Clerk to brief members on a request for this grant.
- 16. To adopt the approved minutes of the following Committee Meetings: -**
Planning held on 19th October 2023.
- 17. Dorset Council – Report from appointed Members circulated prior to the meeting.**
- 18. Parish Councillors' Reports:** Cllr M Goringe to brief members on the DAPTC AGM.
- 19. Exchange of information:** Next meeting date is 31st January 2024.