

St Leonards & St Ives Parish Council

The Parish Office

Village Hall, Braeside Road,

St Leonards, Ringwood, Hants, BH24 2PJ

Clerk to the Council: Mr Jonathan Ross

Telephone: 01425 482727 email: office@stleonardspc.org.ukwww.stleonardspc.org.uk20th September 2023**To: All Members of the Parish Council****Dear Councillor****MEETING OF THE PARISH COUNCIL**

You are hereby summoned to attend the Meeting of the Parish Council to be held in the Russell Room, Village Hall on **Wednesday 27th September 2023 at 7.00 pm**, to transact the business as listed on the agenda below: -

Mr Jonathan Ross, Clerk to Council

Meetings may be recorded to facilitate the compilation of the Minutes only

AGENDA

All Members are respectfully reminded that it is their responsibility to check their Register of Interest forms to ensure that any changes are reflected. Their current forms are available online.

Public Open Forum immediately after the above items for 5-10 minutes - The public may submit and are encouraged to send any comments on the matters listed on this agenda below by email to clerk@stleonardspc.org.uk in addition to joining the meeting these will then be circulated to Members. Comments need to be received by 9am on the day prior to the meeting for consideration. Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.

- 1. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
(Members are respectfully reminded that standing order 13(b) requires a Member with a disclosable interest in an item to withdraw from a meeting for that item.)
- 2. Apologies:** To receive Apologies for absence.
- 3. Minutes of the Parish Council Meeting held on 30th August 2023** - To approve and adopt the minutes of this meeting. To be signed by the Chair as soon as possible after the meeting.
- 4. Matters Arising:**
Omar Group Regal Homes, Woolsbridge Industrial Estate. Clerk to update members on discussions with the company regarding movement of vehicles on Horton Road.

5. Correspondence:

- 5.1. The Chair has written to the resident who requested the 20mph limit in Braeside Road. It explains that Dorset Council will not support the request as the characteristics of Braeside Road do not meet the criteria stipulated in the DC 20mph policy.
- 5.2. Several residents have contacted the PC by phone, email and face to face requesting assistance with excessive parking of cars in Azalea Close. The Clerk to brief members in more detail.

6. Clerks Report:

- 6.1. **Future CIL Funded Projects.** Members to discuss the list of potential projects sent out by the Clerk and if minded recommending those projects they wish to take further.
- 6.2. **Reserves Committee.** Members to receive an update from the Clerk on the reserves and investment strategy and policy.
- 6.3. **Works to Function Room.** Members to receive the quotes for the work to install a new storage cupboard and if minded to approve awarding the work.
- 6.4. **New IT Support Contractor.** The Clerk to update members on contracting the services of a new IT support contractor.

7. Amenities: To receive recent local amenity matters

8. Finance:

- 8.1. To review and approve the schedule of payments for August 2023.
- 8.2. To review and approve the bank reconciliation for August 2023.
- 8.3. **To note the updated annual budget report.** The Clerk will update members on the annual budget and highlight any areas of risk.
- 8.4. **External Audit.** To receive the conclusion of the external audit report from the external auditors, BDO LLP. Members to resolve to accept the report from the external auditor for the financial year 2022/2023 and to note that there were no findings or matters arising.
- 8.5. **Cyber Insurance Renewal.** To receive and approve the annual cyber insurance renewal of £417.36 due on 13th October 2023.

9. Grants to Outside Bodies:

- 9.1. **Grant for the Village Hall Management Committee for 2024/25.** Members to receive the request from the VHMC and to discuss and agree in principle the grant allocation for the VHMC for 2024/25. A sum of £11,500 has been requested.
- 9.2. **Other Grants.** To consider the award of grants for 2023/2024 and to make budgetary provision for 2024/2025 in respect of each organisation.
 - 9.2.1. **Greyfriars Community Centre.** To award £1000 to Greyfriars Community Centre and make budgetary provision of £1000 for 2024/2025.
 - 9.2.2. **Ringwood and New Forest Citizens Advice.** To award £1500 to Ringwood and New Forest Citizens Advice and make budgetary provision of £1500 for 2024/2025.
 - 9.2.3. **East Dorset and Purbeck Citizens Advice.** To award £1500 to East Dorset and Purbeck Citizens Advice and make budgetary provision of £1500 for 2024/2025.

- 9.2.4. Ex Services Club Remembrance.** To award £250 to the Ex-Services Club to support their remembrance service buffet lunch. A letter of request has been received from the club. To make budgetary provision of £250 for 2024/2025.
- 9.2.5. RBL Poppy Appeal and Wreaths.** To donate £200 to the RBL and receive two wreaths to be laid at remembrancetide and to make budgetary provision of £200 for 2024/2025.
- 9.2.6. Ringwood Food Bank.** To award £1000 to the Ringwood Food Bank and to make budgetary provision of £1000 for 2024/2025.
- 9.2.7. Age Concern.** To award £1000 to Age Concern and to make budgetary provision of £1000 for 2024/2025.
- 9.2.8. Warm Space.** To award £2100 to the provision of a warm space and to make budgetary provision of £2100 for 2024/2025.

10. To adopt the approved minutes of the following Committee Meetings: -

Planning held on 17th August 2023.

11. Dorset Council – Report from appointed Members circulated prior to the meeting.

12. Parish Councillors' Reports:

13. Exchange of information: Next meeting date is 25th October 2023.