

**St Leonards & St Ives Parish Council**

The Parish Office  
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Clerk to the Council: Mr Jonathan Ross  
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18<sup>th</sup> January 2023

To: All Members of the Parish Council

Dear Councillor

**MEETING OF THE FULL PARISH COUNCIL**

You are hereby summoned to attend a meeting of the Parish Council to be held in the Russell Room, Village Hall, Braeside Road, St Leonards on **Wednesday 25<sup>th</sup> January 2023 at 7pm** to transact the business as listed on the agenda below: -

JR Ross

Mr Jonathan Ross, Clerk to Council

***No Fire drill is planned please exit the building if the alarm sounds  
Meetings are recorded to facilitate the compilation of the Minutes only***

*Members will consider potential impact on Climate change on all decisions and if necessary, refer for further guidance.*

**AGENDA**

**Public Open Forum** immediately after the above items for 5-10 minutes - An opportunity for Members of the Public to ask questions of the Council. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business. A copy of the public speaking policy is available on our website or from the Clerk.

1. **Pecuniary Interests.** Members are requested to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda. (Members are respectfully reminded that Standing Order 13(b) requires a member with a disclosable interest in an item to withdraw from a meeting for that item)
2. **Apologies.** To receive apologies for absence.
3. **Minutes of the Parish Council Meeting held on 30<sup>th</sup> November 2022.** To approve and adopt the minutes of this meeting.
4. **Matters arising from the minutes:**
  - 4.1. **Control of Dogs on the recreation ground.** The Clerk will brief members on the progress of setting up a working group to discuss the 'Friends of Braeside Park' initiative

**4.2. Grant for Village Hall – Solar Batteries.** The Clerk, Chair and Vice-Chair were given delegated powers to evaluate and nominate a preferred contractor to supply and install these works from the three tenders received. The three tenders were evaluated, and a preferred contractor identified. The Village Hall are to meet with the preferred contractor on site to discuss the works and ensure all elements of it have been captured in the cost prior to awarding the contract.

**4.3. Rental of Parish Facilities** – The Clerk will update members on the rental of parish facilities.

**5. Correspondence to be noted:**

**5.1.** A letter has been received from a resident requesting an update on traffic monitoring on Boundary Lane.

**5.2.** A letter has been received from a resident requesting a TRO on The Glade. Members to discuss whether they support this request.

**6. Finance:**

**6.1. Payment Schedules.** To receive and approve the list of payments for November 2022 and December 2022.

**6.2. Bank Reconciliations.** To receive and approve the bank reconciliations for November 2022 and as at 20<sup>th</sup> December 2022.

**7. Precept for 2023/2024.** The proposed budget for setting the precept for 2023/2024 has been circulated to members. The Clerk will brief members on the document and seek approval for the proposed precept request.

**8. Clerks Report:**

**8.1. The Annual Review of the Risk Management Assessment.** The Clerk will brief members on the document and seek approval for its annual renewal.

**8.2. A Review of Future Parish Projects and Expenditure of CIL Funds.** The Clerk will brief members on the benefits of the PC creating a 5 to 10 year forward plan and to explore projects that could be funded by CIL money.

**8.3. Kings Coronation** – The Clerk will seek ideas from members on how to commemorate the Kings coronation on 6<sup>th</sup> May 2023.

**8.4. Proposal to Introduce a Safeguarding Policy.** The Clerk will brief members on the requirement for a safeguarding policy. A proposed policy has been sent to members and approval will be sought to adopt this as a new policy.

**8.5. Proposal to introduce an Environmental Policy.** The Clerk will brief members on the requirement for an Environmental policy. A proposed policy

has been sent to members and approval will be sought to adopt this as a new policy.

- 8.6. Pavement Sweeping.** The Clerk will brief members on this initiative.
- 8.7. Update on Warm Hub.** The Clerk will brief members on the progress of the Warm Hub.
- 8.8. Update on Ringwood Food Bank.** The Clerk will update members on feedback received from the Ringwood Food Bank manager.
- 8.9. Update on the recruitment of a new Assistant Parish Clerk.** The Clerk will update members on the progress of recruiting a new Assistant Parish Clerk.
- 9. Brief Reports from Dorset Council Members.** To receive reports from Dorset Councillors.
- 10. Parish Councillors' Reports.** To receive reports from Parish Councillors.
- 11. Amenities.** To discuss recent amenity issues.
- 12. Climate Change.** To discuss recent climate change issues.
- 13. Exchange of Information.** Next meeting date to be 22<sup>nd</sup> February 2023.