

St Leonards & St Ives Parish Council

The Parish Office
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St Leonards, Ringwood, Hants, BH24 2PJ
Clerk to the Council: Mr Jonathan Ross
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21st September 2022

To: All Members of the Parish Council

Dear Councillor

MEETING OF THE FULL PARISH COUNCIL

You are hereby summoned to attend a meeting of the Parish Council to be held in the Village Hall, Braeside Road, St Leonards on **Thursday 29th September 2022 at 7pm** to transact the business as listed on the agenda below: -

JR Ross

Mr Jonathan Ross, Clerk to Council

***No Fire drill is planned please exit the building if the alarm sounds
Meetings are recorded to facilitate the compilation of the Minutes only***

Members will consider potential impact on Climate change on all decisions and if necessary, refer for further guidance.

AGENDA

Public Open Forum immediately after the above items for 5-10 minutes - An opportunity for Members of the Public to ask questions of the Council. Members of the Public are reminded that they must not interrupt the meeting when this item has ended. Please note that the meeting must resume promptly to ensure the conclusion of business. A copy of the public speaking policy is available on our website or from the Clerk.

1. **Pecuniary Interests.** Members are requested to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda. (Members are respectfully reminded that Standing Order 13(b) requires a member with a disclosable interest in an item to withdraw from a meeting for that item)
2. **Apologies.** To receive apologies for absence.
3. **Minutes of the Parish Council Meeting held on 31st August 2022.** To approve and adopt the minutes of this meeting.
4. **Matters arising from the minutes:**
 - 4.1. **Update on requests to improve traffic safety on the Horton Road.**
Members to receive an update on progress and the Clerk to report on correspondence received from residents.

4.2. Control of dogs on the recreation ground. Following on from the PCs ruling that all dogs are to be kept on a lead on the recreation ground. The Clerk will present several options open to the PC to aid the introduction of this rule and to improve the management of dogs on the recreation ground.

5. Correspondence to be noted:

5.1. Several emails have been received from residents requesting action be taken to improve the safety of Horton Road.

5.2. Request received to remove the noticeboard from the Post Office building in St Ives.

6. Finance:

6.1. Payment Schedules. To receive and approve the list of payments for September 2022.

6.2. Bank Reconciliations. To receive and approve the bank reconciliations for September 2022.

6.3. External Audit. To receive the conclusion of the external audit report from the external auditors, PKF Littlejohn. Members to resolve to accept the report from the External Auditor for the financial year 2021/2022 and to note that there were no findings or matters arising.

6.4. Option to opt out of the SAAA Central Auditor Appointment Arrangements. Clerk to brief members on this option.

6.5. Cyber Insurance Renewal. To receive and approve the annual Cyber Insurance Renewal of £369.20 due on 13th October 2022.

7. Grants to Outside Bodies:

7.1. Grant for the Village Hall Management Committee for 2023/24. Members to receive the request from the VHMC to discuss and agree in principle the grant allocation for the VHMC for 2023/24. A sum of £10,000 has been requested.

7.2. Unallocated Grant Funds. There is a sum of £3,500 in the budget for grants which remains unallocated for this financial year. The Clerk will brief members on how this sum is made up and present proposals on where it could be reallocated.

7.3. Other grants. To consider grants for 2022/2023 and budgetary provision for 2023/2024 in respect of each organisation.

7.3.1. Greyfriars Community Centre. Budgetary provision of £600 towards cost of minibus which collects elderly parishioners weekly for shopping visits in Ringwood.

7.3.2. East Dorset, Citizens Advice. Budgetary provision of £1000. Number of clients seen is 125 in the year up to March 2022. Accounts and request attached.

7.3.3. New Forest, Citizens Advice. Budgetary provision of £1000. Number of clients seen is 79 in the year up to March 2022. Accounts and request attached.

7.3.4. Royal British Legion payment to the Poppy Appeal. Budgetary provision of £180 which includes payment for the two wreaths.

7.3.5. Ex Services Remembrance Day Event. To consider making a grant of £250 towards the event.

7.3.6. Age Concern. Age Concern will not fully use their allocated grant this year. They have their first meeting arranged for 18th October. No request for a grant has been received.

8. Clerks Report:

8.1. Corporate Emails. Clerk to update members on the progress of corporate emails.

8.2. Repairs to Fencing. Members to receive a proposal to pay for the cost of repair of the fence in the scout recreation area.

9. Community Engagement. Clerk to brief members on new community engagement initiatives.

10. Brief Reports from Dorset Council Members. To receive reports from Dorset Councillors.

11. Parish Councillors' Reports. To receive reports from Parish Councillors.

12. Amenities. To discuss recent amenity issues.

13. Climate Change. To discuss recent climate change issues.

14. Recruitment of a replacement for the Assistant Clerk. Members will receive proposals from the Clerks Committee for the replacement of the Assistant Clerk, who leaves on 31st May 2023.

15. Assistant Clerk Matters. Members to discuss matters concerning the Assistant Clerk.

16. Exchange of Information. Next meeting date to be confirmed.