

St Leonards & St Ives Parish Council
The Parish Office
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19th January 2022

FULL PARISH COUNCIL

Temporary Cessation of Parish Council Meetings

As a result of Local Authority guidance on Council meetings in relation to Covid and the Omicron variant. The Parish Council has decided to return to virtual meetings until further notice.

This means in the short term there will be no further official Full Parish Council meetings. The situation will be reviewed monthly.

Parish Councillors will discuss business topics at a Parish Council Discussion Group and make recommendations on those topics to the Clerk. The Clerk will then make the necessary lawful decisions in line with their delegated powers.

JR ROSS

Jonathan Ross, Parish Clerk

Parish Council Discussion Group to be held on Wednesday 26th January 2022 at 7pm to discuss the following list of topics.

The meeting will be held virtually on Zoom.

1. Correspondence to note:

1. Request from the Little Learners nursery to erect a signboard at the entrance to the Village Hall complex.
2. Request from the Tennis Club to erect a 1m high windbreak around the tennis courts.
3. All saints church request for a grant to install a defibrillator inside the church building.

2. To review the minutes of the Council Meeting which took place on 15th November 2021.

3. Finance:

1. To review and approve the schedule of payments for November and December 2021.
2. To review and approve the bank reconciliation for November and December 2021.
3. To note the Parish Council's precept request has been submitted to Dorset Council.
4. Uplift in Clerks pay to the top of the current pay band, subject to a satisfactory appraisal.

4. Climate Change – Members to discuss climate change issues.

5. Clerk's Report – To receive a report to update Members in relation to:

1. Fire Alarm Inspection – a recent inspection identified that we require remedial works to install remote detectors in our store cupboards. The quote for the works is £985.50
2. Fire Extinguisher Inspection – a recent inspection identified that we need to increase the number of extinguishers we have in the building. This is because of recent changes in legislation. The quote to supply and install the extinguishers is £389.32.
3. Legionella Survey – a legionella risk assessment was undertaken in November 2021. It indicates that our risk is very low. However, there are some remedial works required arising from the report. These are to pipework in the tennis club kitchen, which is arranged for February: they will pay for the works. In addition, several taps need descaling, which the clerk has carried out. The report also recommended a regular monthly test and inspection regime. This has been organised and will be carried out with records kept by the clerk.
4. The boiler in the Parish Office is to be serviced in February at a cost of £60+vat.
5. Proposed change in accounts management software. Assistant Clerk to present report.
6. Additional Parish Notice Board: It has been requested that the Parish Council consider installing a new notice board on the Victory Oak estate. Clerk to report on options and costs.
7. Proposal to apply for a grant to install a basketball/5-aside football pitch on Braeside Park. Clerk to present a report.
8. Improvements to the security and resilience of data stored on the computers systems used by the Parish Council. Clerk to present a report.

6. **Parish Councillors' Reports** -To receive reports from recent meetings.

7. **Report from Dorset Council Members**

8. **Amenities:**

1. To receive recent local amenity matters.
2. Dog bin replacement project – clerk to update members on progress
3. Emergency tree works to wooded area by Braeside recreation park.

9. **Resumption of Face-to-Face Meetings:** To discuss returning to face-to-face meetings.

10. **The Youth Club leader and Assistant Leader pay rise request:** The Youth Club leader and the assistant leader have requested a pay rise. Clerk to report on the details.

11. **Platinum Jubilee Beacon Initiative:** A series of beacon lighting and associated activities will take place throughout the UK on 2nd June 2022. To what extent will the Parish Council wish to be involved? The website www.queensjubileebeacons.com gives further details.

12. **Queens Green Canopy:** Members to discuss if the Parish Council wish to take part in this initiative.

13. **Update Parish Plan:** Members to discuss updates to the Parish Plan.

14. **Exchange of information:** Next meeting date to be confirmed.