

**St Leonards & St Ives Parish Council**  
The Parish Office  
Village Hall, Braeside Road,  
St Leonards, Ringwood, Hants, BH24 2PJ  
Clerk to the Council: Mr Jonathan Ross  
Telephone: 01425 482727  
email: [office@stleonardspc.org.uk](mailto:office@stleonardspc.org.uk)  
[www.stleonardspc.org.uk](http://www.stleonardspc.org.uk)



24<sup>th</sup> March 2021

**To: All Members of the Parish Council**

**Dear Councillor**

**MEETING OF THE FULL PARISH COUNCIL**

You are hereby summoned to attend a meeting of the full Parish Council to be held virtually on MS Teams on **Wednesday 31<sup>st</sup> March 2021** at **7.00 pm**, to transact the business as listed on the agenda below: -

JR ROSS

**Mr Jonathan Ross, Clerk to the Council**

***Meetings are video recorded to facilitate the compilation of the Minutes only, by attending the meeting you are deemed to be consenting to the recording by default. It is asked that you join the meeting with your video enabled. You may also join the meeting by telephone link.***

**AGENDA**

- 1. Public Open Forum** for 5-10 minutes - whilst we trust that the published link works, the public may submit any comments on the matters listed on this agenda by email to [clerk@stleonardspc.org.uk](mailto:clerk@stleonardspc.org.uk) these will be circulated to members. The public may attend the meeting and can obtain the link for the meeting by contacting the clerk by email. Comments need to be received by 9am on the day prior to the meeting for consideration. Members of the Public are reminded that they must not interrupt the meeting outside of the public forum. We reserve the right to exclude any person from the meeting if they are disrupting the meeting.
- 2. Pecuniary Interests:** Members are required to declare any Pecuniary Interests which have not already been included on their Register of Interests form. To consider any written requests for a Grant of Dispensation for items on the agenda.
- 3. Apologies:** To receive Apologies for absence.
- 4. Minutes of the Parish Council Meeting held 24<sup>th</sup> February 2021** - To approve and adopt the minutes of this meeting. To be signed by the Chairman as soon as possible after the meeting.
- 5. Matters Arising:**
- 6. Correspondence to note:**  
The Parish Council's response to the Dorset Council Local Plan has been submitted.
- 7. Scoping Report on a Parish Introductory Document** – Cllrs Mrs K Neale and JB Parker will brief members on their initial thoughts for this document.

## **8. Finance:**

### **1. Report on Reserves as of 31<sup>st</sup> March 2021**

The Clerk to present a report on the financial reserves held by the Parish Council.

- a. Members to review the Budget Vs Expenditure updated to 23<sup>rd</sup> March 2021 and if minded approve the reserves as indicated on the last sheet for March 2021 totalling £12,988.
  - b. Members to note that further additional reserves are also allocated for retained income and emergency staff cover totalling £37, 664.
2. To review and approve the schedule of payments for March 2021.
  3. To review and approve the bank reconciliation for end of February 2021.
  4. To confirm the SID has been added to the Asset Register and insurance.

## **9. Speed Indicator Device (SID) Update**

The SID has been installed on the post adjacent to Ashley Cottages on the Verwood Road. This has prompted further requests from residents for additional sites to locate a SID. The Clerk will present a report on these requests. Members to consider recommendations and direct next steps.

## **10. Climate Change – Members to discuss climate change issues.**

## **11. Clerk's Report – To receive a report to update Members in relation to:**

### **Asbestos and Legionella Surveys**

The Clerk to present a report on a proposal to commission an Asbestos Survey and Legionella Survey on all buildings in the Parish Office/Village Hall complex. Members to consider the recommendations made and direct next steps.

## **12. Planning meetings – Members to adopt the approved minutes of the following meetings: - 25<sup>th</sup> February 2021.**

## **13. Parish Councillors' Reports -To receive reports from recent meetings.**

Chairman to update members on his recent attendance on the DAPTC Eastern Area Meeting held virtually on 23<sup>rd</sup> March 2021.

## **14. Report from Dorset Council Members**

## **15. Amenities:**

1. Dog warden report
2. To receive recent local amenity matters.
3. Play Park Refurbishment Project – Clerk to update Members on the progress of the tender process and recommendations for tender award. Members to consider recommendations and direct next steps.

## **16. Exchange of information: Next meeting to be held on 28<sup>th</sup> April 2021.**