

## ST LEONARDS & ST IVES PARISH COUNCIL

Meeting of the Full Council

Minutes of the Meeting Held on Wednesday 24<sup>th</sup> February 2021 at 7pm

Held virtually on MS Teams

Present: Cllr A Davies, Chairman

Cllr M Dyer

Cllr Mrs M Goringe

Cllr Mrs S Marshall

Cllr B Goringe

Cllr N Hindmarch

Cllr K Gawler

Cllr JB Parker

Cllr Mrs U Lucas

Cllr R Bryan

Cllr Mrs K Neale

**In attendance:** Mr Jonathan Ross, Clerk to the Council.

**260. Public Open Forum:** None

**261. Pecuniary Interests:** None declared.

**262. Apologies** for absence were received and accepted from Cllr Mrs B Waugh and Cllr JW Parker.

**263. Minutes of the Parish Council Meeting held 27<sup>th</sup> January 2021** - Members approved and adopted the minutes of this meeting as a true and accurate record, agreed unanimously. Proposed by Cllr Mrs S Marshall, seconded by Cllr Mrs K Neale.

**RESOLVED: To adopt the minutes of the Parish Council Meeting held 27<sup>th</sup> January 2021.**

**264. Matters Arising**

MS Teams has now been adopted as the virtual platform for meetings.

**265. Correspondence noted:**

Notice has been received from New Forest District Council that the designation of Ringwood Parish is now confirmed as a Neighbourhood Area. This is the first step in their production of a Neighbourhood Plan (NP).

**266. Feasibility Report on St Leonards and St Ives Neighbourhood Plan –**

Members discussed the feasibility report which had been compiled by the Assistant Clerk. It was agreed that the Parish Council should not produce a full Neighbourhood Plan. Instead, it was suggested that a document be created that sets out the aims, objectives and aspirations of the Parish Council. The document could include aspects of the character of the parish, its history, its environmental issues and concerns, local facilities, and relevant thoughts on planning and what it wants to achieve in the future. The document could sit on the website and be shared through social media. Cllrs Mrs K Neale and JB Parker are to liaise with the Clerk and produce a scoping report for discussion at the next meeting.

**267. Dorset Council Local Plan Consultation**

Members discussed the Local Plan. It was agreed that the Clerk would prepare a written response to the plan based on the discussion topics. Members were requested to forward any additional points they wish to make to the Clerk by Tuesday 2<sup>nd</sup> March. The draft response will then be circulated to Councillors for further comment and approval. The finalised response is to be with Dorset Council by 15<sup>th</sup> March 2021.

#### **268. Finance:**

1. Members reviewed and approved the schedule of payments for February 2021. A copy of which appears as Appendix A to these Minutes in the Minute Book. Proposed by Cllr K Gawler, seconded by Cllr JB Parker. Agreed. Chairman abstained.

**RESOLVED: To approve the schedule of payments for February 2021 as presented.**

2. Members reviewed and approved the bank reconciliation for end of January 2021. Copies of which appear as Appendix B to these Minutes in the Minute Book. Proposed by Cllr Mrs M Goringe, seconded by Cllr Mrs S Marshall. Agreed.

**RESOLVED: To approve the bank reconciliation for end of January 2021 as presented.**

#### **269. Planting of Trees in the Parish Area**

Members discussed a Dorset Council notice of motion concerning planting trees in town and parish areas. Councillors were advised that Dorset Council is developing a new tree strategy which will be taken to Cabinet in April. It is therefore suggested that this item is placed on a future agenda after Dorset Council has produced its tree strategy.

#### **270. Climate Change**

Cllr Bryan advised Councillors that Dorset Council and DAPTC are working together on how to take climate change forward with parish and town councils. Further details will be produced.

#### **271. Clerk's Report –**

1. **Fire Alarm and Security Alarm Response improvements** – The Clerk briefed Councillors on the options available in relation to the differing levels of response available. It was agreed that the current response system will be updated and improved. Proposed by Cllr K Gawler and Seconded by Cllr B Goringe

**Resolved: The fire alarm and security alarm response systems are to be updated and improved.**

2. **Corporate Emails for Parish Councillors** – The corporate email addresses have been created. The Clerk is liaising with its website facilitator to initiate the server changes required.

3. **Update on group called Councillors Climate and Ecological Emergency Support Group** – The Clerk drew Councillors attention to the minutes of a recent meeting held by the CC&EESG that were circulated prior to the meeting. The minutes gave an indication on the work the group does.

**272. Planning meetings** – Members resolved to adopt the approved minutes of the following meetings: 4<sup>th</sup> February 2021. Proposed by Cllr K Gawler and seconded by Cllr Mrs K Neale. Agreed unanimously.

**RESOLVED: To adopt the minutes of the Planning Committee for 4<sup>th</sup> February 2021.**

**273. Parish Councillors' Reports - To receive reports from Parish Councillors.**  
None

**274. Report from Dorset Council Members –** Copies of reports from Cllr B Goringe and Cllr R Bryan had been circulated prior to the meeting and were noted. Copies appear as Appendices C and D, respectively.

**275. Amenities:**

1. Dog warden report – nothing unusual to report from the inspections.
2. Other amenity matters – None
3. Play Park Refurbishment Project – The Clerk gave members an update on progress. Actions so far:
  - i. The tender documents have been sent out. The tender returns will be evaluated and an award for the contract will be presented for approval to Full Council on 31<sup>st</sup> March 2021.
  - ii. Enabling works will take place between now and June 2021 to allow the main installation works to take place. The first task is to carry out tree works on 8<sup>th</sup> March at the Lions Wood entrance to the playpark. This is to allow a new entrance to be created.

**276. Exchange of information:**

1. Next meeting to be held on 31<sup>st</sup> March 2021.
2. West Street in Ringwood will be closed from 1<sup>st</sup> March 2021 until July 2021 to allow improvement works to take place on the A31. During this time there will be no access from West Street onto the A31.
3. Cllr Bryan informed the meeting of recent results from a survey in which Dorset Council residents expressed their opinion on what they wanted from Dorset Council. The leading three topics were: Collecting waste bins, the natural environment and making sure the roads were in good condition. The topic of climate change dropped down the list when compared to the last survey.
4. The Annual Parish Assembly is due to take place on 14<sup>th</sup> April 2021. It will have to be held virtually this year. Last year it was cancelled due to Covid restrictions. The Clerk is looking at the format for this meeting and how it can be facilitated.

**Meeting closed at 20.48pm**

**Chairman**